



DELAWARE VALLEY SCIENCE FAIRS, INC.

TO: All Regional Fair Directors, DVSF Participants, Teachers, and Parents
FROM: Henry Disston
DATE: February 7, 2018
RE: DVSF Schedule

Here is the schedule for the 2018 Delaware Valley Science Fairs at the Greater Philadelphia Expo Center in Oaks, PA. Go to our website for directions. Please distribute this information to those students who are going on to participate in DVSF. Note: You do not need a separate Registration Form for DVSF. We use the one you completed for your regional fair.

Tuesday, April 3rd

Set-up will open at 9:00 AM and continue throughout the day until 8:00 PM. You will be setting-up in Exhibit Hall A. When you arrive, you must pick up your packet at the registration tables to obtain your project number, badge and forms that need to be completed. Badges must be worn at all times in order to get on the exhibit floor. **Do not lose your badge and be sure to keep it visible when you arrive on Wednesday.** It is difficult and time consuming to have them replaced. Attached to this schedule you will find the **Check-in Procedures**. Please read them! You must have your project approved by the DVSF Display and Safety Committee (blue jackets) before you leave. You are permitted to have someone else set up your project, but make sure they check-in and get it approved. Also, make sure that whoever sets up your project gives you your badge and packet of information.

You must have a copy of your abstract. Please bring several with you. We cannot give you the one from our files and do not have a copier on site to make copies.

IMPORTANT: Attached is the Check-in Procedure Sheet. Please review these guidelines. They may be different from your local fair. For those students who worked in an outside laboratory, research institution, or industrial setting, you must display your **Form 1C**. If you did a continuation project, you must display your **Form 7**. These forms are required and very helpful for the judges.

Please note: Electrical hook-up is very expensive; therefore, we cannot provide electricity at your table. We will provide a separate location to accommodate your electrical needs. The best thing to do is not use electricity for your display. Remember, you will be judged on the science, not the show.

Because of the tight security, there is no need to worry about your project and your equipment (computers, etc.).

No one will be permitted to set up on Wednesday morning.

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Wednesday, April 4th

This is Judging Day! Judges will arrive in the morning and after a brief meeting, will start looking at your project. You should arrive at the Expo Center **no earlier than 11:30 AM** so that you can be at your project at 12:00 noon when the interviews start. Judging could go until 5:30 PM. You cannot leave before everyone is dismissed. If you do, you will not be eligible for any awards. Winners' names and project numbers will be posted in the lobby and exhibit hall area after dismissal. They will also be posted on our website (www.dvsf.org) later that night. To find out exactly what you have won, you need to attend the Awards Ceremony on Thursday (see below).

Only Judges and Participants are permitted on the floor during judging. However, there will be a designated area for teachers and parents in the Lobby area. **In case of emergencies**, 'Runners' will be available to get messages back and forth to the students. Several organizations will be offering free workshops in classrooms down the hall. See our website (www.dvsf.org) for more information. Light refreshments and program books will be provided for teachers and parents in the afternoon. Free Internet access will be available (wifi).

Students are permitted to bring food. The Expo Center will also have a concession stand for the students. There will be a charge for this as determined by the Expo Center's catering service.

Note: Unfortunately, the Fairs will not be open to the public on Thursday. Because of this, you will take your project with you after the judging. We ask that you do this in a calm and orderly fashion. Please be patient and things will proceed a lot better. Thank you!

Thursday, April 5th

The Awards Ceremony will take place at the Greater Philadelphia Expo Center in the evening starting at **5:30 PM** in Exhibit Hall **D**. All are welcome! Please try to get there a little early because we would like to start on time. Keep in mind that Rt. 422 West bound always has heavy traffic that time of day. If you cannot attend, you should make arrangements to have someone pick up your award(s) that night. Sending the awards out is expensive, time consuming, and will be delayed until end of May. Thank you in advance for your cooperation!

Special Awards will be presented first. The Category Awards will then be presented at approx. 7:00 PM; starting with Grades 6-8 and moving on to Grade 9, Grade 10, Grade 11 and finally, Grade 12. Medal Winners and 1st place Team members will be asked to stay to the end when we will have a short meeting about the trip to the Intel International Science and Engineering Fair (ISEF) in Pittsburgh, Pennsylvania.

If you have any questions or concerns, please don't hesitate to call us at Drexel University: 215-895-5840 or disstonh@drexel.edu. Also, check our website (www.dvsf.org). **Good Luck!**